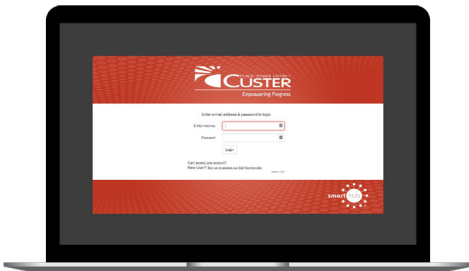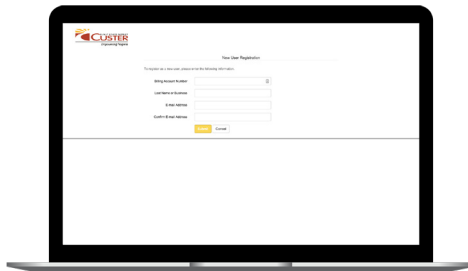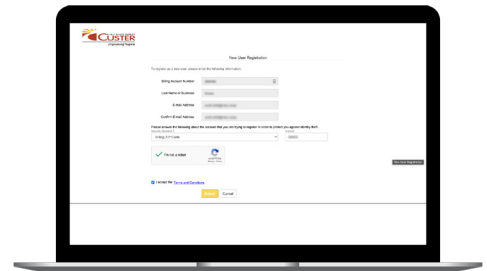**smarthub**

STEP 1

From the SmartHub login screen, click on **Sign up to access our Self Service site**.
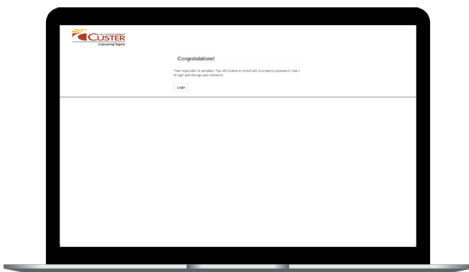
STEP 2

Fill out the registration completely and click the **Submit** button.
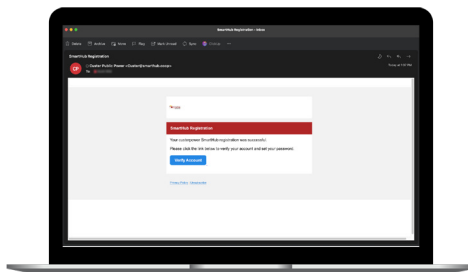
STEP 3

Enter the requested account information in order to verify your identity and click **Submit**. Answers must match account info exactly.
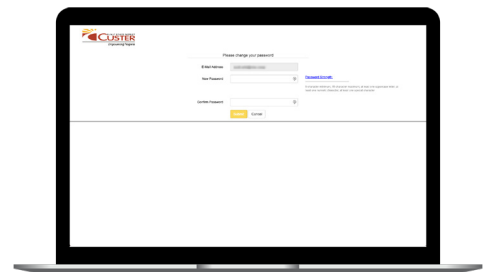
STEP 4

When successful, you'll get a congratulations notification like this.

STEP 5

Check your inbox for an email that will contains a button asking you to **Verify Account**.
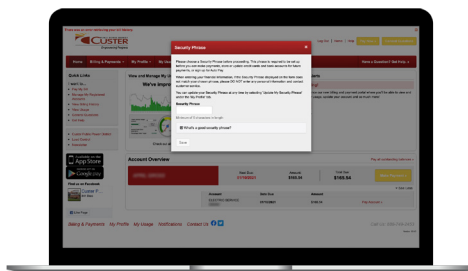
STEP 6

You will then be taken to a screen asking you to set your new password.
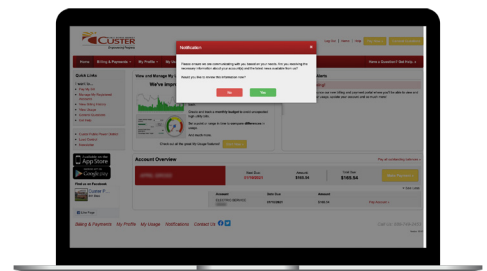
STEP 7

After you set your password, you'll be asked if you want to try Paperless Billing. Click **Yes** and **Submit** to activate.
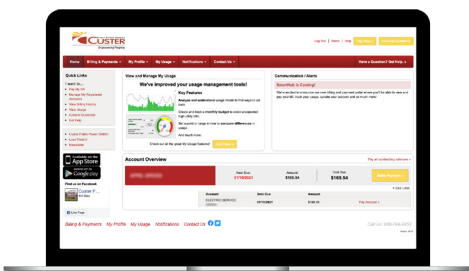
STEP 8

The final step will be to set your security phrase. Once you have done that, you are ready to use SmartHub!

STEP 9

On this final screen, you'll be asked if you want to setup your notification settings. Click **YES** if you wish to do so.

STEP 10

Congratulations! You have successfully registered your account. Browse around and see all the ways to save time and money.