

# How To **Insert Topic Title Here (Web)**

STEP 1



From the SmartHub login screen, click on Sign up to access our Self Service site.

#### **STEP 2**



Fill out the registration completely and click the Submit button.

# **STEP 3**

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Enter the requested account information in order to verify your identity and click Submit. Answers must match account info exactly.

#### **STEP 4**



When successful, you'll get a congratulations notification like this.

# **STEP 7**

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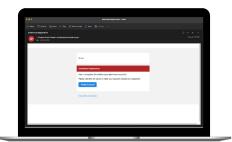
After you set your password, you'll be asked if you want to try Paperless Billing. Click Yes and Submit to activate.

#### **STEP 10**



Congratulations! You have successfully registered your account. Browse around and see all the ways to save time and money.

#### **STEP 5**



Check your inbox for an email that will contains a button asking you to Verify Account.

# **STEP 8**



The final step will be to set your security phrase. Once you have done that, you are ready to use SmartHub!

**STEP 6** 



You will then be taken to a screen asking you to set your new password.

## **STEP 9**



On this final screen, you'll be asked if you want to setup your notification settings. Click YES if you wish to do so.